

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: Cabinet**  
**Decision No: D170044CAB**  
**Date: 28 June 2017**

**Decision(s) and Reason(s)**

**Revenue and Capital Outturn 2016/17**

**(Joint report of Chief Executive, Director of Finance and Transformation, the Leader and Cabinet Member for Finance, Innovation and Property)**

**In accordance with the Council's Financial Procedure Rules, a report and accompanying information was presented showing actual Revenue and Capital Outturn for the year ended 31 March 2017 together with subsequent adjustments to the Accounts in the light of the outturn position.**

**It was noted that compared with the revised estimates, the overall outturn showed a favourable variance of £43,153 the principal reasons for which were explained. These included management savings on the salary bill and better than budgeted performance in the major income streams, offset by the contribution to two specific earmarked reserves.**

**In the context of the outturn, Cabinet was apprised of current progress with the Council's Savings and Transformation Strategy, including those areas where risk in meeting targets was apparent. Officers also pointed to areas of potential budget pressure arising from legislative change and unavoidable growth in service demands. It was clear that a focus on efficiency and innovation needed to be sustained in all areas of service provision and income generation.**

**The report also contained an annual Treasury Management and Investment Strategy review for 2016/17 as required by the adopted CIPFA Code of Practice.**

The Cabinet resolved that:

- (1) the Revenue and Capital Outturn for the year 2016/17 be noted and endorsed;**
- (2) the action taken following a review of specific earmarked reserves, as set out at paragraph 1.2.3 of the report, be noted and endorsed; and**
- (3) the Treasury Management and Investment Strategy Review 2016/17, as set out at Annex 3 to the report, be noted and endorsed.**

Reasons: As set out in the joint report of the Chief Executive, Director of Finance and Transformation, the Leader and Cabinet Member for Finance, Innovation and Property.

Signed Chief Executive: J Beilby

Date of publication: 30 June 2017

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet**  
**Decision No: D170045CAB**  
**Date: 28 June 2017**

**Decision(s) and Reason(s)**

**Delegated Authority - Complaints**

**(Report of Director of Central Services and Monitoring Officer)**

**Following a recent audit review of the complaints procedure, the report recommended changes to the Constitution to ensure that officers were able to effectively discharge the duties and powers of the Council in relation to authorisation of compensation payments or other measures recommended by the Local Government Ombudsman.**

The Cabinet resolved that:

The Monitoring Officer be authorised to amend the Constitution to give effect to the changes outlined in the report.

Reasons: As set out in the report of the Director of Central Services and Monitoring Officer.

Signed Chief Executive: J Beilby

Date of publication: 30 June 2017

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet**  
**Decision No: D170046CAB**  
**Date: 28 June 2017**

**Decision(s) and Reason(s)**

**Introduction of Charges for Food Hygiene Rating Scheme Re-inspection Requests on a Cost Recovery Basis**

**(Item SSE 17/5 referred from Street Scene and Environment Services Advisory Board minutes of 20 June 2017)**

**Consideration of recommendations to the Cabinet from the Street Scene and Environment Services Advisory Board of 20 June 2017.**

The Cabinet resolved that:

The recommendations of the Street Scene and Environment Services Advisory Board be approved as follows:

The introduction of a charge of £160 for a Food Hygiene Rating Scheme re-inspection be approved.

Reasons: As set out in the report submitted to the Street Scene and Environment Services Advisory Board of 20 June 2017.

Signed Chief Executive: J Beilby

Date of publication: 30 June 2017

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.